

2021 Individual Artist Fellowships Grant Application Instructions

DEADLINE: April 1, 2021 by 11:59 PM



All grant applications must be submitted in the California Arts Councils online grantsmanagement system, calartscouncil.smartsimple.com

Please refer to [CAC Registration Information](#) for additional guidance.

Please review current year Individual Artists Fellowship Guidelines at [CAC Individual Artist Fellowships Grant Program Guidelines](#) for complete program information and submission requirements.

Staff Assistance: CAC staff is available to offer guidance and clarification in preparing your proposal. We recommend that you contact staff well in advance of the deadline to ensure you can be accommodated. People who are Deaf, Hard of Hearing, Deaf-Blind, or have difficulty speaking may dial 711 to reach the California Relay Service (CRS).

Roman Sanchez
(he/him/his)
roman.sanchez@arts.ca.gov
(916) 322-7122

Individuals applying for the Established Artist Fellowship and seeking technical assistance should contact:

Josy Miller, Ph.D.
(she/her/hers)
josy.miller@arts.ca.gov
(916) 322-6385

Individuals applying for the Legacy Artist Fellowship and seeking technical assistance should contact:

Jason Jong
(he/him/his)
jason.jong@arts.ca.gov
(916) 322-6338

Individual Artist User Registration:

An Individual Artist User must first answer a brief eligibility quiz, provide information for their Personal Profile, then validate this information annually through a process known as Certification. The individual may also receive notifications from the grants management system. Registration fields include:

- Email address: This email address should be unique and not associated with an existing Organizational User account. A personal email address is highly recommended
- Additional contact information, including physical address, county name, phone number and fax number (if available), and website (if available)

Application Questions: The following questions will be asked on the application.

Applicant Information:

- Artist's Statement: Provide one sentence indicating your public/pen/stage name, your artistic medium(s) or practice(s), and the central community with whom you work. This statement may be edited by CAC and used to summarize your proposal in public documents. *(50 words)*
- Fellowship Tier: An individual may apply in only one tier: CAC Emerging Artist Fellows, CAC Established Artist Fellows, or CAC Legacy Artist Fellows.
- Grant Request Amount: Enter \$5,000 for Emerging Grants; \$10,000 for Established Grants; or \$50,000 for Legacy Grants.
- National Endowment for the Arts (NEA) Accessibility Checklist: NEA Office of Accessibility <https://arts.gov/accessibility/accessibility-resources/nea-office-accessibility> provides information and support to make the arts accessible for people with disabilities, older adults, veterans, and people living in institutions. By checking the box below, verify that you have downloaded and reviewed their Brief Accessibility Checklist <https://www.arts.gov/sites/default/files/BriefChecklist-February2020.pdf>, an instructive tool created as a guide to ensure physical and communication access to organizations and projects.

Artist's Narrative:

- Describe how you came to be an artist, your traditions or artistic practices, challenges and accomplishments, and long-term aspirations for your work. (700 words)
- Artistic Work Samples: Applicants must include examples of their work over the time period relative to the requested funding tier (3 artistic work samples for Emerging; 6 artistic work samples for Established; 10 artistic work samples for Legacy artists).

Established or Legacy tiers only: If submitting more than 3 video links, you may list these additional URLs within a single document, uploaded using the File Upload tool. Documents containing additional video links will not themselves count toward the maximum number of Artistic Work Samples.

Additional/extra work samples will not be reviewed, therefore please do not include additional work samples. Use file names that are brief but specific to the provided content. For video and audio, provide start and end times for the portion you would like the panel to review in the Work Sample Notes field.

Accepted file types: documents (docx and PDF), images (jpg and png), video (links), audio (mp3 and links).

- Support Materials: Applicants must supply a resume or curriculum vitae (CV). Applicants may also submit up to two additional supporting documents such as press materials, flyers, brochures, programs, newsletters, and other marketing pieces. More recent materials are preferred; however, we recognize that COVID-19 has impacted the amount of work created in the past year.
- Work Sample Notes: Provide brief descriptions of work samples and other support materials. For video or audio samples, provide specific start and end times for the portion you would like the panel to review. Be sure to clearly indicate which specific files your notes are referencing.

Personal Impact:

- How will the CAC fellowship impact you personally, artistically, and professionally? (300 words)

Community Impact:

- What relationships and engagement do you have with local and/or regional organizations and initiatives? (300 words)
- Letter of Support or Testimonial: Applicants must provide a written **signed** statement from a key stakeholder, partner, or community member that substantiates the artist's practice, relevance, and impact in their community.

Social Impact:

- Share how your artistic practice, processes, and activities generate positive social impact locally, regionally, and/or statewide, addressing themes that may include, but are not limited to, race, diversity, equity, inclusion, and/or accessibility. (300 words)

Certification & Release:

- The undersigned certifies the following: At the time of application submission, the represented individual is 18 years of age and older and has, at minimum, a two- year history of artistic practice in California; resides primarily in California; has completed prior contract requirements, if applicable; that all information contained herein is accurate or represents a reasonable estimate of information available at the time of submission; and that there are no misstatements or misrepresentations contained herein or in any attachments; and that the applicant is aware that modification of the proposal at any point may require a contract amendment, rescinding of a grant award or cancellation of contract. The undersigned hereby releases the California Arts Council (CAC) and the State of California, their employees and agents, from any liability and/or responsibility concerning damage to or loss of materials submitted to the CAC and the State of California, whether or not such damage or loss is caused by the negligence of the CAC, the State of California, their employees and agents.